

# **OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION**

*Series 5000*

*Students*

*AR 5142(a)*

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## **Safety**

Each principal or designee shall establish school rules for the safe and appropriate use of school equipment and materials and for student conduct consistent with law, Board policy, and administrative regulation. Copies of the rules shall be distributed to parents/guardians and be readily available at the school at all times.

*(cf. 0450 – Comprehensive Safety Plan)*

*(cf. 5131 – Conduct)*

*(cf. 5144 – Discipline)*

## **Release of Student to Adult**

Students shall be released during the school day only in the custody of an adult if:

1. The adult is the student's parent/guardian with custody.

*(cf. 5021 - Noncustodial Parents)*

2. The adult has been authorized on the student's emergency card as someone to whom the student may be released when the parent/guardian cannot be reached, and the principal or designee verifies the adult's identification.

*(cf. 3516 – Emergencies and Disaster Preparedness Plan)*

3. The adult is a properly authorized law officer acting in accordance with law.

*(cf. 5141.4 – Child Abuse Prevention and Reporting)*

*(cf. 5145.11 - Questioning and Apprehension)*

4. The adult is taking the student to emergency medical care at the request of the principal or designee.

*(cf. 5141 – Health Care and Emergencies)*

## **Supervision of Students**

Teachers shall be present at their respective rooms and shall open them to admit students not less than 30 minutes before the time when school starts. (5 CCR 5570)

Every teacher shall hold students accountable for their conduct on the way to and from school, on the playgrounds and during recess. (Education Code 44807)

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The principal or designee shall require all individuals supervising students to remain alert in spotting dangerous conditions, promptly report any such conditions to the principal or designee, and file a written report on such conditions as appropriate.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Where playground supervision is not otherwise provided, provide for certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)
2. Clearly identify supervision zones on the playground and require that all individuals supervising students remain outside at a location from which they can observe their entire zone of supervision
3. Consider the size of the playground area, the number of areas that are not immediately visible, and the age of the students to determine the ratio of playground supervisors to students

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help them to forestall problems and resolve conflicts. Such training shall be documented and kept on file.

*(cf. 1240 – Volunteer Assistance)*

*(cf. 3515.2 – Disruptions)*

*(cf. 4131 – Staff Development)*

*(cf. 4231 – Staff Development)*

*(cf. 5131.4 – Student Disturbances)*

*(cf. 5138 – Conflict Resolution/Peer Mediation)*

## **Playground Safety**

Any new playground or any replacement equipment or modification of components in side an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. (Health and Safety Code 115725)

Any playground installed between January 1, 1994 and December 31, 1999, shall conform to these standards not later than 15 years after the date of installation. (Health and Safety Code 115725)

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## Activities with Safety Risks

Because of concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during school-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:

1. Trampolining
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of skate shoes
5. Sailing, boating, or water skiing
6. Snow trips
7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Other activities determined by the principal to have a high risk to student safety

*(cf. 5143 – Insurance)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

*(cf. 6153 – School-Sponsored Trips)*

Students who operate or ride as a passenger on a bicycle, nonmotorized scooter or skateboard upon a street, bikeway or any other public bicycle path or trail shall wear a properly fitted and fastened bicycle helmet that meets the standards of law. Students also shall be required to wear such helmets while wearing in-line or roller skates. (Vehicle Code 21212)

## Laboratory Safety

The principal of each school offering laboratory work to students shall develop procedures for

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laboratory safety and designate a trained certificated employee to implement and regularly review these procedures.

## Hearing Protection

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee also may provide hearing conservation education to teach students ways to protect their hearing.

## Eye Safety Devices

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed their actual cost to the district. (Education Code 32030, 32031, 32033)

*(cf. 3260 – Fees and Charges)*

## Protection Against Insect Bites

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent, under the supervision of school personnel and in accordance with the manufacturer's directions, when engaging in outdoor activities.

Adopted: 5-15-84

Amended: 5-20-86, 8-18-92, 9-17-02, 7-06, 7-07